

**Rohrerstown Elementary School PTO**  
**Meeting Minutes**  
**Monday, May 23, 2022**  
**6:30 PM**

Meeting ID: 897 8802 5846  
Passcode: 212061

- I. Welcome and Greeting: Heather Harris
- II. Secretary's Report: Meredith Baxter
  - a. March minutes approved and posted
  - b. RES GOTR team weeded the school garden – they will be recognized on the morning announcements and Kathy will follow up with the facilities team about mulch and other plantings if possible.
- III. President's Report: Heather Harris
  - a. Thank you to all who helped with Fun Fest
  - b. Book Cart does not have a volunteer chairperson but Mrs. Heverling and Ms. Weber have agreed to keep free books available. Heather will continue the Valentine's Day program.
  - c. Ms. Hagopian looking for support for funds (\$60) for Field Day awards for student recognition at the end of school assembly. She has been reimbursed \$325 for other Field Day materials.
    - Suggest looking for donations for these types of events in the future
  - d. Current officers will continue in roles for 2022 – 2023 school year. Need to put out a call for new officers and chairs – suggesting 5 pm before end of the school year and over the summer.
- IV. Treasurer's Report: Laura Bender
  - a. Report is current as of Friday, 5/20/22. Current balance is \$33,494.72.
  - b. Fun Fest netted \$3,076; does not include all food trucks
  - c. Sub sale netted \$692 – suggest timing this earlier in the year to not compete with Fun Fest
  - d. Laura has not received invoice for PSSA snacks
  - e. Stauffers Rewards have ended; a new option is to purchase SKH gift cards and non-profit will net 5% of the gift card. This would be challenging to manage but is worth considering.
  - f. Expenses this year were higher due to inflation.
  - g. Suggestion for teachers to let PTO know anticipated funding requests at the beginning of the year so we are prepared to respond to requests.
    - Aubree suggested a Google doc and calendar for ideas and events to ensure things are planned for in advance and not overlooked.
- V. Principal's Report: Kathy Swantner
  - a. Title I Parent Engagement
    - Looking for ideas for parents to be more involved; support parents manage various school apps
    - Suggestion to have a 'tech night' at school or asynchronous learning to manage apps
  - b. Thank you to PTO for support this year.

- c. Review 2022 – 2023 calendar,
- VI. Teacher's Report
- VII. SPAC: Heather Harris and Jenn Knepper
- a. Heather could not attend due to the Arts Night but she will participate again next year.
  - b. Need volunteer for 2-year term.
- VIII. Past Events
- a. Fun Fest
    - It was great to have Fun Fest back this year – everyone had a good time
    - Lots of positives working with this year's company – higher price but good interaction with the students and families
    - Some complaints about number of rides – Kelly is researching what other schools are doing.
- IX. Upcoming Events:
- a. Back to School Night 9/6/22
  - b. PTO Meeting 9/19/22
  - c. Review 2022 – 2023 school year calendar.
    - Book Fair Week 11/7/22
    - Family Fun Night 11/8/22
    - Castle Roller Skating 1/28/22
- X. Fundraisers: Heather Harris
- a. Ongoing:
    - Spirit Wear – nice to see kids wearing RES gear
    - Dream Dinners – small proceeds but appreciated and easy to run
    - Dutch Wonderland
    - Barnstormers
      - Sending reminder about these events over the summer
- XI. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)
- a. Homeroom parents for 2022 – 2023 – roles and responsibilities; donation needs
  - b. Send information about clearance needs in advance of school year so parents can be prepared.

**Thank you for your attendance!**